

The City Bridge Trust Committee – Outstanding Actions

Item	Date	Action	Officer responsible	To be completed/ progressed to next stage	Progress Update
1.	15 May 2014	Communications Review of the Trust's Communication and publicity practices.	Press Officer / Chief Grants Officer	Strategic paper and final strategy: 23 Oct 2014	Ongoing.
2.	15 May 2014	Duration and Quantum Rules A report reviewing the Trust's rules regarding duration and quantum of grants to be provided at a future meeting.	Chief Grants Officer	25 Sep 2014	On the Agenda for this meeting.
3.	19 June 2014	Equalities Data Equalities data collected with regard to beneficiaries of charities be presented at the strategic away half-day in October.	Chief Grants Officer	23 Oct 2014	Ongoing.
4.	15 May 2014	Grants Statistical Analysis Figures relating to the average size of grants in each category to be included in six-monthly reports.	Chief Grants Officer	27 Nov 2014 with ongoing 6 monthly updates	Ongoing.
5.	16 July 2014	Circulation Links to the nine 'Telling Your Stories' videos and the summary of the Grantee Perception Report be circulated to Members.	Chief Grants Officer/Town Clerk	ASAP	Video links were sent on 18 July 2014 and Grantee Perception Report was sent out on 22 July.